

Enrolling Your CSM Badge & 4 Digit Numeric PIN

You need to enroll your CSM ID badge before you may begin to use the Virtual Desktop devices. This takes less than a minute. To enroll your badge, you must be in the CSM network with a Username and Password.

- 1. Begin by tapping your ID badge on the Imprivata badge reader attached to the Virtual Desktop device.
- 2. The Enroll Proximity Card OneSign window will display. Do you want to Enroll this Card now? Click Yes.





Enroll Proximity Card - Or

Create a OneSign PIN

OneSign PIN: ****

Confirm PIN: ****

Cancel

Enroll Proximity Card - OneSign ×	
WYSE	3
Confirm your identity.	
Enter cardholder's network creden	tials. 4
User name:	5
Password:	
Domain: wimil	
CK OK	Cancel

- Enter your Network Username and Password. Note: Password is case sensitive.
- Enter Domain: wimil. Note: This is not case sensitive.
- 6. The Enroll Proximity Card-OneSign window opens. Enter a 4 digit numeric **PIN** of your choosing.
- 7. Confirm your PIN. This process links your PIN to your ID badge.

Click OK.

- 8. Click OK.
- 9. Message appears: Great Job! You have successfully enrolled your badge. Click OK.
- envioled with OneSign. the card to sign in and E .0K
- 10. Starting Published Desktop message appears.

This function is arranging your icons on the desktop. Please be patient as the system initializes.



Important Notes to Remember:

- If your CSM badge is ever replaced, you must re-enroll your badge.
- Your network password expires 365 days from the date you reset.
- This is **not** the same as 365 days as your numeric PIN. When your numeric PIN expires you will see this Warning.



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